

# **WICKERS GYMNASTICS CLUB**

## **FEE POLICY**

Wickers Gymnastics Club operates a service which is fair and competitively priced. We aim to offer a high quality service, in a safe and stimulating environment where the needs of individual children are met.

We offer STAY & PLAY AND GLOWORMS sessions, for preschool aged children and their parents/carers, BUTTERFLIES sessions for children aged 3-4 years, JUNIOR Sessions for children who are 4 years and over, DROP IN sessions for teenagers, and a programme of ADULTS gymnastics. The club also offers a comprehensive COMPETITIVE programme of both GENERAL and WOMENS ARTISTIC gymnastics.

Fees are payable on a monthly basis for all sessions, apart from the GLOWORMS, DROP IN and ADULTS sessions which are paid on a week by week basis.

### **Sickness / Holidays**

If a child is absent due to sickness, holiday or any other reason the fee will remain in place as the Club will have kept their place open and still have to employ and pay staff.

### **Emergency Closures**

If we are forced to close the Club for reasons beyond our control such as, failed heating, extreme weather, flooding etc. there will be no refund of fees as costs to the Club remain the same. e.g. rent, insurance and staff wages. Replacement sessions may be offered.

### **Payment of fees**

**Butterflies / Junior Fees** - Fees are paid a month in advance, and are due by the 28<sup>th</sup> of each month. Therefore when a child joins the Club you may be required to make 2 payments in their first month. Fees can be paid by cash, cheque or BACS. For ease of accounting the Club would prefer if fees are paid directly into our bank account.

**Squad Fees** – fees are payable by the 28<sup>th</sup> of each month for that month.

If paying by BACS please reference any payment with your child's name and session day/time. This ensures any payments are credited to the correct account. Any fees paid in cash should be placed in a clearly marked envelope with the child's name, session day and time and amount enclosed. Please put the envelope inside one of the post boxes on the wall just inside either entrance.

### **Late/Non payment of fees**

Continued late/non payment of fees, 2 months in a row or more, will incur a late payment fine of £5.00 per month for every month that is late. You will be informed by email/text if you have been charged a late payment fee and will need to add this to the outstanding amount. Should a problem arise concerning payment of fees you should speak to the Development Manager as soon as possible to enable the Club to come to an agreement regarding payment. Confidentiality will be assured.

### **Termination of Membership**

Wickers Gymnastics reserves the right to terminate any membership without notice in the event of unsuitable behaviour from parents/carers or non-payment of fees following the non-payment procedure. At all other times one month's notice in writing will be given. If you wish to terminate your child's membership with Wickers Gymnastics 4 weeks' paid notice is required.

